

# VACANCY AVAILABLE

Position : Maintenance Planner  
Department : CAMO  
Location : Rand Airport  
Reporting To : Manager CAMO

***Please note that we will be considering internal and external applications for this position.***

## **KPA's (Key Performance Areas):**

- a. Generation of work packs for aircraft in accordance with the approved SA CAA AMP and/or aircraft Maintenance Manual ensuring the following is included:
  - Scheduled task cards.
  - Unscheduled task cards.
  - Components due.
  - AD's and/or SB's due.
- b. Logbook research. (AD's, SB's, work performed, components, special requirements) to generate work pack where necessary.
- c. Updating of aircraft logbooks.
- d. Assist with queries regarding scheduled maintenance.
- e. Assist with research on new aircraft.
- f. Updating check forecast bi-weekly and distribution of same.
- g. Updating major module forecast bi-weekly and distribution of same.
- h. Liaising with the Manager CAMO before schedule is distributed to ensure correctness of data.
- i. Updating Flight Folios.
- j. Compiling and submitting of C of A renewals.
- k. Assist with CAA audits for import / export C of A inspections.

## **Requirements:**

- SA Citizen Matric / Grade 12.
- At least 3 years' Experience as a Maintenance Planner or Assistant on Piston Aircraft and/or Rotor Wing
- Maintenance Planner Certificate beneficial.
- CATS & CARS Certificate beneficial.
- Knowledge of SACAA Regulations essential.
- Analytical (Ability to analyse and implement maintenance program requirements.)
- Computer literate.
- Must be able to work accurately and independently.
- Patient, Motivated and a team player.
- Own Reliable Transport.
- Be available to work outside of normal office hours on short notice.

***If you meet the requirements and would like to apply for this position:***

***Please submit your CV for Consideration: [Click here.](#)***

***For a list of other available positions: [Click here.](#)***

***If you do not hear from us within 7 days after the closing date for this position, please regard your application as unsuccessful.***

***Date Posted: 26 June 2024***

***Closing Date: 3 July 2024***